

PLANNING BOARD MEETING
Tuesday, May 19, 2009
Stow Town Building

1.	7:00 PM	Call to Order
2.	7:01	Annual Elections <ul style="list-style-type: none"> • Chair • Vice Chair • Clerk • ANR Plan Endorsements • Voting Associate Member • Non-Voting Associate Members • Community Preservation Committee Rep • Master Plan Committee Rep • Elementary School Building Committee Rep • Lower Village Sub-Committee Rep • MAPC and MAGIC Rep • Liaison to Zoning Board of Appeals • Liaison to Board of Health • Liaison to Conservation Commission
3.	7:20	Public Input

Appointments

4.	7:30	PUBLIC HEARING CONTINUED 124 Great Road (Proposed Carwash) – To be Withdrawn
5.		

Discussion/Action Items

6.	7:40	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
7.	7:50	Coordinator's Report
8.	8:00	Linear Retail – Ladder Sign
9.	8:10	Arbor Glen Active Adult Neighborhood <ul style="list-style-type: none"> • Letter from Pulte Homes of New England re: pervious guest parking area
10.	8:20	Zoning District Map <ul style="list-style-type: none"> • Letter from Places Associates, Inc.
11.	8:30	Stow Recreational Facility – Amendment to Site Plan
12.	8:40	Butternut Farm Golf Club <ul style="list-style-type: none"> • Letter, dated May 1, 2009, from Building Commissioner to Butternut Farm Golf Club • Letter, dated May 12, 2009, from Attorney Mark Burrell • Department of Agricultural Resources – 2008 Massachusetts Pesticide Use Report
13.	9:00	Request from Highway Department for Sidewalk Funds <ul style="list-style-type: none"> • Pompositticut Street • Sudbury Road, between Barton Road and Pine Point Road
14.	9:10	Places Associates, Inc. – Endorse Proposal for Engineering Services
15.	9:20	Executive Session
16.		Adjournment

CORRESPONDENCE

April 2009 Building Permits issued
04/23/09 Email from Ed Tarnuzzer, ZBA Member re: Villages at Stow.
04/23/09 Building Permit Clearance, 13 Golden Drive (Villages at Stow)
04/23/09 Building Permit Clearance, 27 McIntosh Drive (Villages at Stow)

Posted May 14, 2009

04/29/09 Building Permit Clearance, 15, 17 and 19 Heather Lane (Arbor Glen AAN)
 04/30/09 Building Permit Clearance, 50 Dunster Drive
 05/01/09 Building Department Intent to Revoke Occupancy Permit
 05/04/09 Email from Tree Warden – Acceptance of Tree Plantings on Kettle Plain Road, Ladyslipper Lane, Foxglove Lane, Woodland Way, Whispering Way and Cider Mill Road)
 05/04/09 Building Permit Clearance, North Shore Drive (U-5, parcel 1-A)
 05/04/09 Bitternut Farm Golf Club 2008 Massachusetts Pesticide Use Report to Department of Agricultural Resources
 05/12/09 Planning Board Letter to RidgeWood LLC re: Final Plans
 May 2009 Council on Aging News Letter

TOWN BOARDS

Hearings:

05/19/09 Conservation Commission Public Hearing – Notice of Intent filed by Robert Collings (maintenance of previously approved cleared safety zone for private airstrip off of Barton Road)
 05/11/09 Zoning Board of Appeals – Petition for rear yard setback variance filed by Andrew Martin for lean-to addition to existing pole barn 18 feet from lot line on Boon Road

Decisions:

05/11/09 Conservation Commission Decisions – Assabet Water Company

AREA BOARDS

04/09/09 Town of Hudson Notice of Decision – Special Permit for Accessory Dwelling Unit
 04/16/09 Town of Bolton Notice of Decision – Special Permit for Verizon Wireless
 05/04/09 Town of Harvard Notice of Decision – Special Permit/Site Plan Approval for Landscaping Service
 05/07/09 Town of Bolton Notice of Decisions
 • Special Permit for Pre-existing non-conforming structure, 125 Still River Road
 • Variance and Special Permit for non-conforming structure and front yard setback, 369 Old Bay Road
 05/18/09 Town of Sudbury Board of Appeals – Notice of Public Hearings
 • Special Permit renewal for home business
 • Use Variance for commercial use on Residential Zoned property
 • Special Permit for Accessory Dwelling Unit
 • Variance for lot size in Historic District.
 05/19/09 Town of Acton Notice of Public Hearings:
 • Common Victualler License
 • All Alcoholic Restaurant License
 05/19/09 Town of Bolton – Notice of Public Board of Appeals Public Hearing - Special Permit Petition filed by Verizon Wireless for 149-foot monopole
 06/01/09 Town of Acton Board of Appeals Public Hearing – Appeal of Decision of the Zoning Enforcement Officer
 06/02/09 Town of Acton Public Hearing –Zoning Bylaw amendment – exemption for parking regulations for childcare facilities

PUBLICATIONS

Public Health Swine Flu Fact Sheet
 American Planning Association Magazine
 Boston Region Metropolitan Planning Organization – TransReport
 American Planning Association – Introduction to the Planning Commission DVD

LOOKING AHEAD

05/26/09 Planning Board Working Meeting
 06/02/09 Planning Board Dinner
 06/09/09 Planning Board Meeting Working Meeting (Donna Jacobs – Form-Based Zoning)
 06/16/09 Planning Board Meeting (Rich Harrington re: Sweeney Property off of West Acton Road)
 06/23/09 Planning Board Working Meeting

GRANTS

11/13/08 MAPC “Commonwealth providing funding for District Local Technical Assistance Program (DLTA)” soliciting proposals from municipalities – “Sustainable Development/Land Use Objectives” and “Municipal Partnerships” – initial interviews anticipated to begin early December

Posted May 14, 2009